

October 2019

Responses: Titles Management System Industry Webinar 1

Introduction

A new Titles Management System (TMS) is currently being developed and will provide a fit for purpose platform for the transparent and efficient end-to-end management of titles. TMS will ultimately replace the current Titles Application System (TAS).

The following is a summary of Questions and Answers fielded at the first webinar held in August 2019.

Note the questions have been categorised.

General

When submitting an application, where you select your units and the conflicts are identified, is there a refresh option to cater for a licence expiring between entering the application and lodging the application?

If the user saves the information provided in their application and then goes back and reselects the application area to re-enter information, the conflicts will be calculated again.

When will we get to look at the Applications Tracker?

The Applications Tracker will be available in Quarter 1 2020.

How will credentials be managed? For example, the Queensland Government requires submission of identification documents and recognition of agencies.

Proof of Identity (POI) documents for third parties have not been included for the December launch. However, we will be including that requirement in a later release of TMS.

Will the information available for Exploration Licence Applications (ELAs) include the date of offer of a new licence, date fees and security lodged? For Mining Lease Applications (MLAs) will the information include the date survey instructions are issued, the date they are completed and accepted?

Yes. However, the initial release will not provide this level of detail.

Will all reporting requirements be added to the system?

Yes, just as they currently are in the Exploration & Environment Reports Online Lodgement (EROL) system. Users will ultimately be able to lodge annual reports and accompanying relevant reports through TMS.

Can one person start an application for a company and another complete it?

Yes. The system will allow multiple users to contribute to an application. This feature is currently being developed.

Will there be a full “beta” system for industry members to trial? If so, when?

Testing for the renewal of applications will be conducted in December 2019. We anticipate contacting those parties who have renewals due over the period December 2019 to February 2020 to request those renewals be processed using TMS.

Is the technical support team in place?

Yes. The project team developing the system will be the technical support team during the development cycle. Any issues arising in the early stages of development will be addressed by this team.

Can a clickable ‘Information’ feature be added to access extra information at certain entry boxes? For example, an explanation of ‘what minerals are in Group 1’?

Tool tips will be available within TMS to assist users.

Language

Wouldn’t ‘Applicant’ be a more appropriate name than ‘Party’?

The party screen captures details about all entities using the system, not just applicants. Parties could include the technical manager, applicant contact (if other than the applicant), authorised agent and applicant.

Functionality

Will there be an Australian Taxation Office (ATO)-type pre-fill so standard company information is automatically entered when a registered user wants to lodge an ELA or renewal?

Data fields will pre-populate across the system. Information already entered into the system will not need re-entering.

(Note: pre-fill is a term used by the ATO. When lodging a tax return online the ATO will pre-fill information they already have on record—saving the lodger from providing information again).

Will the selection map show existing titles?

Yes. The system will show existing titles with integrated spatial software.

During the transitional phase of the systems rollout, will the systems (i.e. TAS and TMS) be synchronised or will one be more up to date than the other, which could lead to conflicts?

Users will be able to use existing systems in the early stages of TMS implementation. However, once the department is satisfied TMS is fully fit for purpose it will be the single system used.

Will all the Improved Management of Exploration Regulation (IMER)-type forms transition into TMS? When will this transition occur? Will industry have input into this?

As the project moves towards a new digitised system the IMER-type forms will be reviewed with the aim of replacing them with a fully digitised system online. Paper forms will undergo some adjustments to align with TMS.

What is the progress on having TMS as a single portal for all titles? For example, including the Resource Regulator forms and processes.

The project team is investigating how to integrate the relevant Resource Regulator forms and functions relating to aspects of the *Mining Act 1992* under the Division of Resources and Geoscience's remit.

Can a company have several users access the system (can multiple users work on the application at the same time)?

This requirement will be further investigated, and a decision made based on complexity and cost.

Can a user interrupt the application process and save for future application?

Yes. However, the 10-day limit will still apply once the application is lodged.

Legislative

Will licence conditions be publicly accessible through the TMS?

Yes. The project team is investigating how to give the public access to the register and licence conditions.

After the TMS is deployed, can applications be submitted by email or post? Will there be pdfs of all the forms?

Yes. Applications can be lodged via traditional non-digital channels.

What is the definition of a “technical manager”?

Generally, the technical manager is a geologist providing technical advice on exploration matters.

Will the new minimum standards be reflected in the new platform?

Yes. The new minimum standards for prospecting titles have not yet been finalised but TMS will be updated once this occurs.

Features

Will there be an acceptance filter before finalising? That is, will it fail to accept incomplete applications?

All applications will need to be fully completed to be accepted. At this point applications without all supporting information will be accepted by the system if payment has been made. Applicants lodging incomplete applications will be notified.

Will the public have access to applications on the TMS, and will there still be a requirement to advertise in the newspapers?

In the immediate future all users will require a TMS log-in to view the status of applications. We are still considering several features of the new Public Register.

Under the regulations applicants are required to advertise applications in newspapers. There is no plan to change this.

Can applications be lodged without certain attachments (e.g. rely on the ten-day rule)?

Yes. The 10-day rule will still apply.

What is the level of detail provided in terms of application processing? How transparent will the process be?

Where relevant there will be several icons representing the various stages of the application process including lodge, assess, decision, finalise plus service delivery target and stop the clock.

Will the current TAS system be retired in December when the beta version is launched, or will it run in parallel while industry test the TMS?

TAS will continue to run in parallel until the project team is satisfied the new system is fit for purpose. The TAS system will then be decommissioned and all title applications will occur through TMS.

My company has an Exploration Licence (EL) renewal in March 2020, would I use the new system then?

This will depend on the progress of the TMS rollout. Applicants will be encouraged to use the electronic lodgement functionality once it is available.

Other

Will collieries be included in TMS?

Yes. Collieries will be captured in the 'groups' functionality. Legal requirements for collieries have been included as requirements for the register. Holders will be able to use the generic case to lodge applications impacting colliery records.

Glossary of Terms

EL	Exploration Licence
ELA	Exploration Licence Application
EROL	Exploration & Environment Reports Online Lodgement
IMER	Improved Management of Exploration Regulation
ML	Mining Lease
MLA	Mining Lease Application
TAS	Titles Administration System
TMS	Titles Management System

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